



# Business Continuity Statement

Drallim Industries Limited recognises the many ways our customers have come to rely on the wide variety of services we provide. The company recognises the reality that unexpected events and disasters, large-scale or small, can and will occur which may affect our ability to deliver those services through our normal business operation.

The company's plan is designed to successfully support critical business activities during natural and man-made disasters or potential business continuity problems, that may arise, with little or no interruption. The company dedicates significant resources to effective business continuity planning and testing with the aim to reducing the negative effect of any continuity affecting issues

All critical or time sensitive business functions are identified in the plan along with the resources that those functions require to be successfully recovered or relocated to alternate sites

Whilst the company's continuity and recovery plan is a living document and its contents are subject to revision, key components of the plan include:

- employee safety, we encourage our employees to report any concerns of any kind through our normal reporting channels
- communication strategies, ensuring that awareness training is provided for all employees in relevant and appropriate roles
- evacuation procedure and alternative locations for staff and operations
- full system backup, retention and recovery.

The plan is reviewed and signed off at least annually by the senior management to assure that the plans contain the most effective solutions for conducting business and ensuring the security of customer information should a disaster occur. The most current copy of the plan is available to customers upon request.

Our pre-established continuity and recovery plan is shared with all employees and testing of the plan is conducted regularly.

As the accountable manager, I hope that this business continuity statement helps address any concerns that our customers, suppliers or other interested parties may have about this company's preparedness and commitment to ensuring continuity of its business.

David Mooney  
Managing Director

July 2017

Last review date: 31st July 2017